

New District Assessment Coordinator Training

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What will be covered in this presentation?

- **What is a DAC?**
- **What are the Minnesota Assessments?**
- **Who are our testing vendors?**
- **What resources are available?**
- **What do I need to do now?**
- **Whom do we contact for more information?**

What is a District Assessment Coordinator (DAC)?

- **Primary district contact with MDE relating to Minnesota assessments**
- **Knowledgeable about assessment requirements, policies, and procedures**
- **Collaborates and coordinates with district personnel**

DAC Responsibilities

- **Build a network within your district:**
 - **MARSS Coordinator**
 - **School Assessment Coordinators**
 - **Special Education personnel**
 - **English Learner personnel**
 - **Technology Coordinators**
 - **Site Verification Coordinator**

DAC Responsibilities

- **Ensure appropriate tests and testing conditions for students**
- **Train testing staff**
- **Maintain test security**
- **Coordinate results reporting**

Minnesota Assessments 2014-2015

Standards-Based Accountability Assessments

- **Reading, Mathematics, and Science**
 - **Minnesota Comprehensive Assessment (MCA)**
 - **Minnesota Test of Academic Skills (MTAS)**

Standards-Based Accountability Assessments

- **Public school students in grades 3-8, 10, and 11 must be assessed annually in reading and math to calculate:**
 - **Adequate Yearly Progress (AYP) as required by ESEA**
 - **Multiple Measurements Rating (MMR) as required by Minnesota's waiver**

Standards-Based Accountability Assessments

- **Assessment in science is also required by ESEA for public school students in grades 5, 8, and once in high school**
- **If you have AYP or MMR questions contact stephanie.graff@state.mn.us**

Standards-Based Accountability Assessments 2014-2015

Required for accountability by ESEA

Subject	Grades Assessed	Assessments
Reading	3-8, 10	Minnesota Comprehensive Assessment (MCA) OR Minnesota Test of Academic Skills (MTAS)
Mathematics	3-8, 11	
Science	5, 8, and once in high school	

Standards-Based Accountability Assessments

2014-2015 Testing Windows

Testing Window	Assessments
March 9 – May 8, 2015	<ul style="list-style-type: none">• Reading and Mathematics MCA• Reading, Mathematics, and Science MTAS
March 9 – May 15, 2015	<ul style="list-style-type: none">• Science MCA

English Language Proficiency Assessments

- **Minnesota is part of the World-Class Instructional Design and Assessment (WIDA) Consortium**
- **Assessing Comprehension and Communication in English State-to-State for English Language Learners (ACCESS for ELLs)**
- **Reading, Writing, Listening, and Speaking**

English Language Proficiency Assessments

- **Required by ESEA for accountability**
- **Required annually for K-12 students who are identified as EL in MARSS**
- **Used for Annual Measurable Achievement Objectives (AMAO) calculations**
- **Paper administration**
- **Testing window is February 2 – March 20, 2015**

English Language Proficiency Assessments

ACCESS for ELLs or Alternate ACCESS for ELLs

Language Domains	Grade-Level Clusters
Reading, Writing, Listening, and Speaking	K
	1–2
	3–5
	6–8
	9–12

Career and College Assessments

- **Grade 8 Explore and Grade 10 Plan**
 - **Career and College Assessments**
 - **Predictive of College Entrance Exam**
 - **Career Exploration elements**
 - **Score used for career and college planning**
 - **Paper administration**
 - **November 3 – November 21, 2014**

Career and College Assessments

- **ACT Plus Writing for grade 11 students**
 - College Entrance Exam
 - Paper administration
 - April 28 (May 12 make-up)
- **Compass for some grade 10 students**
 - College Placement Diagnostic Exam
 - Testing window after Plan scores and before taking ACT Plus Writing
 - Online administration
 - Available to some grade 11 students in 2014–2015

Graduation Assessment Requirements

- **All students must meet the graduation assessment requirements in these subjects:**
 - **Writing**
 - **Reading**
 - **Mathematics**
- **Legislation passed last year allows more ways for some students to meet the graduation assessment requirements**

Graduation Assessment Requirements

Grade 12 student in school year 2014–2015 (first enrolled in grade 8 in 2010–2011)

- Meet or have met graduation assessment requirements through GRAD by achieving proficiency on high school standards-based assessments, passing GRAD retests, and/or meeting GRAD alternate routes

OR

- Take or have taken ACT/ WorkKeys/Compass/Armed Services Vocational Aptitude Battery (ASVAB)

OR

- Have or receive a score on a district-determined equivalent assessment

Graduation Assessment Requirements

Grade 11 student in school year 2014–2015 (first enrolled in grade 8 in 2011–2012)

- Take grade 11 ACT Plus Writing (College Entrance Exam) during statewide administration in 2014–2015
- If student is unable to take Grade 11 ACT Plus Writing:
 - Meet or have met graduation assessment requirements through GRAD by achieving proficiency on high school standards-based assessments, passing GRAD retests, and/or meeting GRAD alternate routes

OR

- Take or have taken ACT/ WorkKeys/Compass/Armed Services Vocational Aptitude Battery (ASVAB)

OR

- Have or receive a score on a district-determined equivalent assessment

Graduation Assessment Requirements

Grade 10 student and younger in school year 2014–2015 (first enrolled in grade 8 in 2012–13 and later)

- Take Grade 8 Explore, the Career and College Assessment, when available (Grade 8 Explore is first available statewide this coming school year)
- Take Grade 10 Plan, the Career and College Assessment

POSSIBLY

- Take Compass, the College Placement Diagnostic Assessment
 - Students not yet academically ready for a career or college based on their growth in academic achievement between grades 8 and 10 (as determined by performance on the grade 8 and 10 assessments) must take the college placement diagnostic exam before taking the ACT Plus Writing

AND

- In grade 11, take ACT Plus Writing during the statewide administration

OR

- MTAS (for grades above)

Other Minnesota Assessments

- **Optional Local Purpose Assessment (OLPA)**
- **NAEP (National Assessment of Educational Progress)**

OLPA

- **Optional online test**
- **Testing window**
 - **September 29, 2014 – February 20, 2015**

Subject	Grades	Number of Test Opportunities
Mathematics	3–8	2
Reading	3–8 and 10	1

MDE Systems

- MDE website is <http://education.state.mn.us>
- Secure Reports through the MDE Data Center
 - Final assessment results
 - Other assessment reports
- Test WES
 - Pretest Edit (winter)
 - Posttest Edit (after spring testing)

MDE Systems

MDE Website > Data Center > Secure Reports

Assessment Secure Reports

District and School Student Results (DSR and SSR)

Graduation Data List

Growth Detail Download

Growth Summary Report and Download

Student Assessment History Report

Test Results Summary

MDE Systems

- **Minnesota Department of Education – Organizational Reference Glossary (MDE-ORG)**
- **Graduation Requirements Records (GRR)**
- **Student Identity Validations Interface**

Test Vendors for Minnesota's Assessments

- **Pearson**
 - **Standards-Based Accountability Assessments**
 - MCA and MTAS
 - **GRAD retests**
 - Reading, Mathematics, and Written Composition GRAD
 - **OLPA**
 - Optional reading and mathematics assessment

Pearson Website and Systems

- **PearsonAccess**

- Website: www.pearsonaccess.com/mn
- All test administrative functions, including setting up online tests
- Manuals, user guides, trainings, item samplers
- Available August 27

Pearson Learning Resources

- **Perspective**
 - Website:
<http://mn.pearsonperspective.com/perspective/>
 - Learning Locator
 - Math, Reading, Science resources are currently available
- **WriteToLearn™**
 - Written Composition: For Grades 8 and 10
 - Available beginning early in school year

Test Vendors for Minnesota's Assessments

- **ACT**
 - Grade 8 Explore and Grade 10 Plan
 - ACT Plus Writing
 - Compass
 - Website: www.act.org/aap/minnesota
- **World-Class Instructional Design and Assessment (WIDA) and MetriTech**
 - English Language Proficiency Assessments
 - ACCESS for ELLs and Alternate ACCESS for ELLs

Future Trainings

- **Fall 2014**
 - MDE training for new DACs
 - Online Test Monitor Certification Course
 - Vendor trainings (by Pearson and ACT)
- **Winter 2014-2015**
 - MDE Pretest Edit Workshops for new and experienced DACs
 - ACCESS for ELLs and Alternate ACCESS for ELLs Test Administrator Training
 - Additional vendor trainings

Other Resources

- **Weekly Assessment Update newsletter**
- **Procedures Manual for the Minnesota Assessments**
- **Today's handouts**

What to do in August

- **Use your New District Assessment Coordinator Information handout to get started**
 - Sign up to receive weekly Assessment Update
 - Get access to MDE systems
 - Get access to vendor systems including Pearson, ACT, WIDA and MetriTech
- **Work with Site Verification Coordinator to update MDE-ORG**
- **Embargoed student results files available in the MDE Data Center > Secure Reports**
 - Publicly released August 26

What to do in August/September

- **Make contact with district resource people**
- **Work with MARSS Coordinator to submit MARSS data to MDE**
- **Work with District Technology Coordinator to ensure everything is in place for online testing**
- **Review and update Pearson systems user roles for your district**
- **Make sure students are in Pearson's systems for testing**

What to do in August/September

- **Work with administrators to consider participation in Optional Local-Purpose Assessment (OLPA)**
- **Plan for OLPA administration, which begins on September 29, if participating**
 - **Student tutorials and item samplers will be available in PearsonAccess in mid-September**
- **Train test monitors to administer OLPA**
 - **Test Monitor Certification Course**
 - **Test Security Training**

What to do in August/September

- **Look at seniors to make sure they have met or are on track to meet graduation assessment requirements**
- **Indicate participation in November Written Composition GRAD and order accommodated test materials**
- **Order test materials for Explore and Plan from September 15 – October 10, 2014**

What to do in October

- **Know October Reading and Math GRAD retest window**
- **Watch for spring test results delivery**
 - **Plan to distribute all spring test results to families by fall conferences**
- **Start working with special education and EL staff to determine spring assessment needs**

MDE Assessment Contacts

Area Codes	Contact	Phone
507, 320	Lisa Grasdalen lisa.grasdalen@state.mn.us	651-582-8485
612	Jennifer Burton jennifer.burton@state.mn.us	651-582-8622
651, 763, 952	Tracy Cerda tracy.cerda@state.mn.us	651-582-8692
218	Julie Nielsen-Fuhrmann julie.nielsen-fuhrmann@state.mn.us	651-582-8837
Manager: Linda Sams linda.sams@state.mn.us or 651-582-8431		
Email: mde.testing@state.mn.us Fax: 651-582-8874		
http://education.state.mn.us > School Support > Test Administration		

Pearson Contact Information

- **Phone: 1-888-817-8659**

HOURS	
Monday – Friday	6:00 a.m. – 7:30 p.m.

- **Email: MNHelp@support.pearson.com**
- **PearsonAccess**
 - www.pearsonaccess.com/mn

ACT Contact Information

ACT's Minnesota Website

- <http://www.act.org/aap/minnesota>

ACT Explore and ACT Plan

- Phone: 877-789-2925
- Email: customerservices@act.org
- Customer Service Hours
 - Monday–Friday 8:30AM – 5:00PM

ACT Contact Information

The ACT (General Inquiries)

- Phone: 800-553-6244, ext. 2800
- Email: www.act.org/aap/state/contact.html

Customer Service Hours

- Monday–Friday 7:30AM – 5:00PM

The ACT (Accommodation Questions)

- Phone: 800-553-6244, ext. 1788
- Email: ACTStateAccoms@act.org

Customer Service Hours

- Monday–Friday 7:30AM – 5:00PM

ACT Contact Information

ACT Compass

- Phone: 800-645-1992
- Email: compass@act.org
- Customer Service Hours
 - Monday–Friday 7:30AM – 5:00PM

WIDA and MetriTech Contact Information

- **WIDA**
 - 1-866-276-7735
 - www.wida.us
 - help@wida.us

- **MetriTech**
 - 1-800-747-4868
 - www.metritech.com
 - wida@metritech.com

Recommended Assessment Conference Sessions for New DACs

(Session) Time	Session Name	Location
(B25) 11:15 – 12:10	Overview of Pearson Perspective	Maranatha Hall
(B10) 12:25 – 1:20	Overview of PearsonAccess	Maranatha Hall
(C13) 1:35 – 2:30	Test Security	Graham 140
(D1) 3:05 – 4:00	Statewide Adoption of the ACT and ACT Compass	Totino FAC 2106
(D2) 3:05 – 4:00	ACT Explore and ACT Plan Testing 2014-2015	Totino FAC 2128

Contact Us

For further questions or feedback:

mde.testing@state.mn.us